



OBSERVATION AND ASSESSMENT POLICY

Policy

During your children's time at our setting, we will make observations and assessments to help develop their learning.

Observation is the process of understanding and addressing children's learning needs and interests. This can be done by:

- observing free play
- scaffolding children's play (giving specific resources for them to use)
- participating in their play

Assessment is the analysis of the observation information which is then used to affect planning for the children to meet their individual needs.

Key child is given a keyworker when they commence Pre-School who is responsible for analysing any observations which have been made. Wingle-Tye uses the EYFS Profile, which divides learning and development into 7 areas:

Prime Areas

Personal, Social and Emotional Development
Communication and Language
Physical Development

Specific Areas

Literacy
Mathematics
Understanding the World
Expressive Arts and Design

Staff are aware that children learn in different ways and will adapt observations accordingly. They are also aware of the Characteristics of Effective Learning:

Playing and Exploring

Finding out and exploring
Playing with what they know
Being willing to 'have a go'

Active Learning

Being involved and concentrating
Keeping trying
Enjoying achieving what they set out to do

Creating and thinking critically

Having their own ideas

Making links

Choosing ways to do things

Procedure

Keyworkers produce on-going assessment figures for their children every half term, which is analysed by the Director to ensure that children are meeting their developmental norm. This analysis can set out those areas where children or groups of children may be struggling or indeed where there may be gifted children. Individual targets are then set for each child – relevant to their learning needs.

Each term parents are invited via an observation sheet to observe their children at home and return the information to their keyworker to analyse alongside their own assessments.

Where a child may go to another provider as well as this setting, with the parent's permission, we will send a copy of the data analysis each term and ask that they also share their findings with us.

When the children leave the setting, we will give parents their children's profile to take along to reception class.