



## Protocol for responding to a suspected case of coronavirus and ensure setting is prepared

Staff should follow the procedure below:

- Anyone who begins to display coronavirus symptoms while in the setting should be sent home immediately and follow government guidelines: *COVID-19: guidance for households with possible coronavirus infection* (please see link in appendix)
- If a child is waiting to be collected, they should be separated from their group and isolated with one member of staff if this is possible
- A facemask should be worn if a distance of 2 metres cannot be maintained from a child who is symptomatic and awaiting collection and if contact is necessary, then gloves, an apron and facemask should be worn
- If a risk assessment determines there is a risk of splashing to the eyes, for example from coughing or spitting, then eye protection should also be worn

Once the child or member of staff has left the setting, settings should follow the DfE guidance *COVID-19: cleaning in non-healthcare settings* (please see link in Appendix), to ensure areas they have been in are disinfected and any PPE and other waste is disposed safely