

PARENTAL INVOLVEMENT POLICY

Parents as Partners: Statement of Policy

The Wingle-Tye team will work with parents as partners in providing quality care for their children.

- 1 Wingle-Tye has an open house policy where parents are always welcome to come in and discuss any issues they may have. However, sometimes in view of safety, parents may be asked to make an appointment or wait until the end of the signing in/out of the children into/from the setting.
- 2 A copy of all the policies can be found on our website www.wingle-tye.co.uk
- 3 Wingle-Tye welcomes and encourages any parent/carers who wish to support us by reading stories, cold cooking, telling children about their jobs, culture or customs or by providing raw materials. In fact any help that you can offer would be gratefully received. We are always receptive to views and ideas of all parent/carers.
- 4 Wingle-Tye staff will make themselves available to discuss any worries or information you may have concerning your child and allow access to their child's records. If a parent/carers has any difficulty for whatever reason in understanding the written policies or any information about the Pre-School, they are welcome to speak to the Manager and this will be treated in confidence.
- 5 Wingle-Tye requires you as parent/carers to help us carry out our policies.
- 6 Wingle-Tye will provide newsletters and details of our activities. These will be sent by Parentmail. **IT IS ESSENTIAL THAT YOU PUT OUR EMAIL ADDRESS INTO YOUR CONTACTS LIST – OTHERWISE THEY WILL BE LOST IN YOUR JUNK FOLDER. You will be invited to join Parentmail when your child commences at the setting. Details as to how to register are below:**

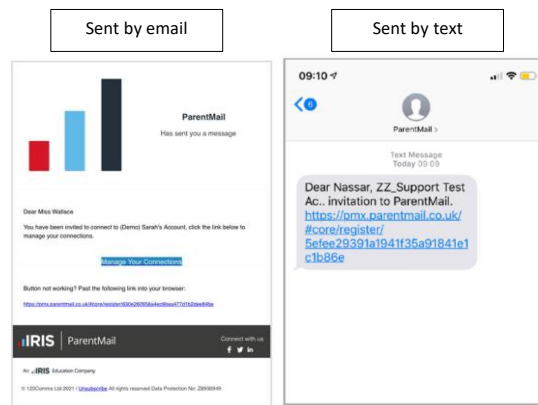
Parent Welcome Pack

This pack is to help you understand the benefits of IRIS ParentMail, what this means for you and to provide you with some tips on getting started.

Getting Registered

Registering on IRIS ParentMail allows you to download the mobile App and have a single account to store all your important school communications. It's the best way to ensure you never miss any important messages from school and means you can receive information in the palm of your hand, as soon as it's sent! If your school is using **Online Payments, Forms, Meetings and Events, or Parents Evening Manager** through IRIS ParentMail, you can access it all through your IRIS ParentMail account, which makes managing all these things much simpler!

The registration link is sent either by email and/or text by your school.

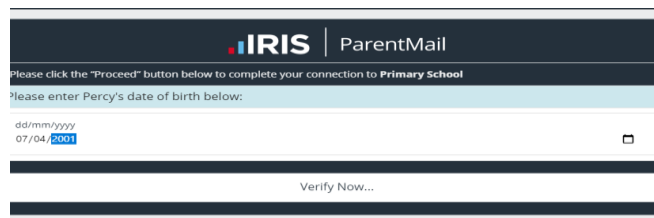


Please note: If you have not received your registration link, please check your email junk/spam folder for info@parentmail.co.uk. Please contact your school directly if you have still not received it.

Please note: If you already have a registered IRIS ParentMail account with another child at this school, you do not need to register and will automatically connect with the new starter.

How to Register

1. If you have received an SMS registration link, click the hyperlink. If you have received an Email registration link, click the **Register** or **Manage Your Connections** button.
2. The registration page is displayed for you to select from the following two options.
 - a. If you do not have an IRIS ParentMail account, click the **I don't have an account** option.
 - b. If you have registered with IRIS ParentMail previously, click the **I already have an account** option.
3. Enter the date of birth for the child displayed and click the **Verify Now...** button, as shown in the following graphic.



We hope that between us we can make Wingle-Tye a happy and interesting place for the children and we welcome all the support and encouragement you can offer.