



## Mission statement on Safeguarding Children and Child Protection

All our children have the right to learn and develop in an environment that is both safe and secure. Wingle-Tye Pre-School offers an environment where risks are minimised and well managed and where our children are protected from harm and abuse. We are also committed to early intervention should we feel that a child may be vulnerable or likely to become vulnerable.

We are constantly reviewing any safeguarding issues and welcome input from our parents and visitors alike. Parents are informed of our policies through our Information for Parents Handbook and there is a set of policies available in the setting and on our website.

### Child Protection

- Wingle-Tye has a strong Child Protection Policy, which outlines our procedures for responding to and recording concerns about children.
- All staff receive regular training in child protection matters and have a good awareness of the signs and symptoms of abuse. Lisa Davis is our Designated Safeguarding Lead. She is responsible for co-ordinating child protection procedures – ensuring all concerns are addressed promptly and appropriately. Kelly Bambridge is our Deputy Safeguarding Lead. Lisa Davis is our SENDCO and Amanda Willis is our 2 Year Old Offer lead.
- All staff who have unsupervised access to children have been cleared by the Disclosure and Barring Service (DBS) and no new employee will be appointed without a current DBS. All students must also have a current DBS check and are never left unsupervised.
- Wingle-Tye has a Whistle Blowing Policy and a procedure for allegations against staff.
- Mobile phones are locked away.

## Promoting Health & Wellbeing

- Wingle-Tye promotes good health and wellbeing by having high standards of hygiene and cleanliness. This helps prevent the spread of infections in the setting. Staff are trained in food hygiene procedures and first aid. We have procedures for administering medication and supporting children with medical needs or those who suffer from allergies.
- Wingle-Tye has strict leaving and collection procedures - using passwords in emergencies and will not under any circumstances let a child leave with anyone not known to them. We also have procedures for dealing with late collection of children and if a child were to go missing.

## Risk Assessments

- Regular risk assessments are carried out to identify any aspects, which may pose harm and daily risk assessments are undertaken on all areas of the setting. Lisa Davis is our Risk Assessment Officer and Kelly Bambridge our Health & Safety Officer.
- Our premises are safe and secure. Visitors have to make an appointment before coming to the setting and show identification (unless a prospective parent) before entering. Visitors must sign in and out of the setting and are not left unsupervised with the children.
- Regular fire and intruder drills are undertaken on a termly basis and records kept.

All policies & procedures are regularly reviewed and updated. Up to date documents are available in the setting or on our website [www.wingle-tye.co.uk](http://www.wingle-tye.co.uk)

If you feel a child is or maybe at risk from harm or abuse please speak to Lisa Davis/Kelly Bambridge.

MASH - Multi Agency Safeguarding Hub

During office hours: 01708 433222

Outside office hours: 01708 433999

