



## **POLICY STATEMENT ON EARLY EDUCATION FUNDING AND PRICING STRATEGY**

Wingle-Tye Pre-School delivers government **funded** nursery education. We aim to provide high quality childcare in line with Havering's Provider Agreement.

### **Early Education Funding Eligibility**

#### **2 year old children**

There are two ways parents can apply for 2 year old funding:

- 1 Parents can get a funded place for 15 hours a week for 38 weeks for their 2 year old if they receive some additional forms of financial support from the Government and their household income is £15,400 a year or less after tax. Parents can check the eligibility criteria for more details to see if they are eligible for a free 15 hour place and make an application at [www.havering.gov.uk](http://www.havering.gov.uk)
- 2 Parents can get an expanded funding place for 30 hours a week for 38 weeks if they are **working**. The parent and any partner must **each** expect to earn on average at least £195.36 per week (equal to 16 hours at the National Minimum Wage or Living wage aged 21 + years). Parents can find out more and apply for free childcare if you are working at [www.haveringgov.uk](http://www.haveringgov.uk)

You will be given a code for free funded childcare to pass to Wingle-Tye.

#### **3 and 4 year old children**

All families in England with 3 and 4 year old children can get **Universal** funding (up to 15 hours a week) for childcare or early education for 38 weeks.

Working families in England with 3 and 4 year old children can get **Extended** funding (up to 30 hours a week for 38 weeks). Full details of how 30 hours funding is applied, the timescales and cut off dates that are applied to claims can be found on line at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk).

Children can take up **Universal** and **Extended** funding at the start of the funding period following their third birthday.

Initial funding must be applied for **before the commencement of the term after the child's 3<sup>rd</sup> birthday** and then re-confirmed when contacted by Childcare Choices.

The cut off dates for free childcare are:

- 31 August for funding for Autumn Term (1 September)
- 31 December for funding for Spring Term (1 January)
- 31 March for funding for Summer Term (1 April)

### **Early Years Pupil Premium (EYPP)**

If your child is accessing an early years funding place, Wingle-Tye may be eligible for extra funding to help support your child. EYPP is paid direct to the setting based on the first 15 hours of funding.

### **Disability Access Funding**

If your child is accessing an early years funding place and is in receipt of **Disability Living Allowance** Wingle-Tye could be eligible for extra funding to help support your child. This is paid annually to the provider.

### **Parent Declaration Form**

Parents or carers must complete and sign a **Parent Declaration Form** each funding period (term) to:

- Confirm, the agreement between Wingle-Tye and the parent for the duration of the funding period.
- Record the number of hours/weeks of free childcare for the duration of the funding period.
- Record if parents are accessing funding over one or more providers to prevent double claims being made. We will charge for the hours your child attends more than his/her **Free Early Years Funding Entitlement** if you have not declared accurately how many hours your child is attending with another provider.
- Give consent that the information provided on the **Parent Declaration Form** can be shared with the Local Authority.

As previously mentioned, Parents accessing **Extended** funding (up to 30 hours for 38 weeks) entitlement **must reconfirm eligibility every three months**. If you fail to do so you could lose your eligibility for an **Extended** funding entitlement place at Wingle-Tye.

Government legislation states that free early education sessions can be delivered only between the hours of 6 am and 8 pm for a minimum session of 1 hour per day up to a maximum of 10 hours a day. Wingle-Tye delivers funding up to 15 or 30 hours a week over 38 weeks only. **Funding cannot be used for ad hoc sessions outside of agreed weekly sessions.**

Wingle-Tye will be claiming free early education hours in 3 hour blocks morning or afternoon sessions and 6 hour blocks for all day sessions. The free early education sessions we offer

	2, 3 and 4 year old children
Monday	09.15-12.15 12.30-15.30 09.15-15.15
Tuesday	09.15-12.15 12.30-15.30 09.15-15.15

Wednesday	09.15-12.15 12.30-15.30 09.15-15.15
Thursday	09.15-12.15 12.30-15.30 09.15-15.15
Friday	09.15-12.15 12.30-15.30 09.15-15.15

PLEASE NOTE THAT UNTIL LOCAL ROAD WORKS HAVE BEEN COMPLETED OUR OPENING TIMES HAVE CHANGED DAILY TO:

09.00 - 12.00  
12.00 - 15.00  
09.00 - 15.00

### Privately Funded Fees

If your child is **not eligible** for government funded fees or if parents require **additional hours**, these hours are charged at **£24 per session** (3 hours) for 38 weeks for morning or afternoon sessions and **£48 per session** (6 hours) for 38 weeks for all day sessions.

Fees are payable half-termly in advance, **inclusive of illness and holidays**. In the event of long term illness or a hospital stay, please contact us as soon as possible, where the situation can be assessed.

Owing to financial commitment and the high standards we strive to maintain, prompt payment is a vital and necessary part of our continuation. Your co-operation in this area is greatly appreciated. If you experience any financial problems, do let us know before the debt mounts up, as it may be possible to make suitable arrangements using a payment plan.

Payment will be accepted by internet banking or if eligible by tax credits.

### Additional Charges

The Government funding covers the delivery of care and education under the EYFS. It is free at the point of delivery and equal in quality for every child. The Government funding does not include snacks or additional services. As a setting we need to charge for these services but stress that they are voluntary.

Children of parents who choose not to pay the additional charges, will not have the quality of their care and education reduced.

Parents are asked to read and sign our additional Pricing Policy when commencing at the setting and alternative arrangements can be discussed.

Snacks are charged at 35p per child per session every half term

Examples of snacks are:-

Toast, Cereal, Pancakes, Fruit and Vegetables

This list is not exhaustive.

### **Enhanced Learning Resources**

Enhanced learning resources are charged at £3.35 per child per half term.

These resources complement theme work and photographs are taken each term of children undertaking their activities to be included in their Learning Journals. These journals are given to parents as a momentum of their child's time with us.

Outside visitors, for example, party entertainers will be invoiced accordingly - asking parents for a voluntary contribution.

**Parents who opt out of voluntary charges will be offered reasonable alternatives. If you do not wish to pay for specific voluntary costs, please contact us so next steps can be discussed.**

For parents wishing to pay by internet banking, our bank account details are:-

HSBC

Wingle-Tye Pre-School Ltd

Sort Code 40-22-06

Account number: 71372882

Invoices will be issued half termly and contain a reference number to include when making payments.

**WE REQUIRE FOUR WEEKS' NOTICE SHOULD YOU WISH TO RELINQUISH YOUR CHILD'S PLACE.**

**WE RESERVE THE RIGHT TO CANCEL A CHILD'S PLACE IN THE EVENT THAT FEES ARE NOT PAID WITHIN THE DUE DATE.**